



ACADEMIC MOBILITY Programme

MISSION ON THE FINALIZATION OF THESIS OR THE AUTHORIZATION TO SUPERVISE RESEARCH

MOBILITY OF UNIVERSITY TEACHERS AND STUDENTS RESEARCHERS TOWARDS FOREIGN UNIVERSITIES AND INSTITUTIONS FOR THE FINALIZATION OF THESIS OR AUTHORIZATION TO SUPERVISE RESEARCH

YEAR : 2019

This form has to be filled by the candidate and forwarded only through hierarchy (**Vice-Chancellor/Rector/Head of Establishment**) to the **Minister of Higher Education**.

1. Institution/Base University

2. Base Establishment /Department

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3. Information concerning the teacher or student researcher.

Name (s) and Surname (s)	
Highest qualification, place and date of obtainment	
Date of recruitment	
Grade (Research Attaché, Assistant Lecturer, Senior Lecturer, Associate prof., full Professor)	
Telephone/Fax	
Personal postal address	
Electronic Address	

4. Information concerning the Research trip

4.1 Prospective Research location :

4.2 Description of the Research Project (*Research Problem, State of the article with bibliography, Objectives envisaged, Expected Impact, Progress Report together with unbinded work / Publications, Tentative Date of defence, Report of Research Supervisor. Use supplementary sheets*)

4.3. Link with the National Development Strategy

4.4. Domain

5. Date earmarked for the mission

6. Motivated Opinion of the Director of Laboratory, host Centre or Department (attach the formal acceptance engagement and precise the plan of work)

7. Motivated opinion of the Head of Department of origin

<p>Date, Signature and Stamp</p>

<p>Classification of this demand in relation to the priorities of the Department.</p>

8. Motivated Opinion of the Establishment of origin

<p>Date, Signature and Stamp</p>

<p>Classification of this demand in relation to the priorities of the Department.</p>

9. Motivated Opinion of the Vice-Rector in charge of Research, Cooperation and Relations with the Business World of the University of origin

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Date, Signature and Stamp		
Return Address	Ministry of Higher Education Technical Adviser N° 1 Academic Mobility Programme P.O. Box 1739 – Yaoundé – Cameroon Telephone : (237) 222 22 9874	Deadline for reception :
<p>After carrying out the mission, a report signed by the host Director (Laboratory, Centre) must be forwarded to the Ministry of Higher Education.</p>		
<p>Interested persons are called upon to consult MINESUP Internet site regularly to get information on actions carried out in favour of academic mobility. www.minesup.gov.cm</p>		
<p>The document can also be downloaded from the following address : www.minesup.gov.cm,</p>		

Requirements

- An application addressed to the Minister of Higher Education ;
- An Invitation Letter from the Institute, Research Centre or the host University (for any research mission (s) abroad) ;
- A Letter of Recommendation issued by the thesis supervisor (for one or more research to be carried out within the national territory) ;
- State of progress of the work, signed by the supervisor.
- A form to be filled (To be downloaded from MINESUP web site).

Conditions for Payment

For candidates selected and who applied for a research mission abroad, this grant shall be paid on their return from the mission. However, the beneficiary shall present the following :

- A form signed by the Head of his Establishment, stipulating the modalities for his replacement during his absence ;
- An Invitation Letter issued by the host Institution for research out of the national territory ;
- A photocopy of pages of the passport (entry and exit visa pages)
- Mission Order duly signed by the Head of his Institution of origin and by the host institution ;
- A stump of the flight ticket
- A copy of the Mission report addressed to MINESUP ;
- A copy, if possible, of scientific works produced (dissertation, thesis, publications, etc.).

For research carried out within the national territory, the beneficiary shall provide all justifying documents relating to the progress of his/her work and of his/her attachment to a university institution.

In order to support university research, notably that of young teachers researchers, the Ministry of Higher Education has instituted a programme of Academic Mobility. It is a symbolic financial aid granted, each year, to teachers researchers and students of the doctorate and Master II level.

The Call for candidatures of the 2018 Edition of this programme is on the Internet Site of the Ministry of Higher Education (www.minesup.gov.cm). Application forms can also be downloaded from this site. The deadline for the forwarding of files to MINESUP is 5th September 2018.